



**Fairisle
Junior
School**

www.fjslive.net

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Southampton
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Headteacher: Mr Robin Hayes
Chair of Governors: Mrs Nikki Webb

Wednesday 9th September 2026

Dear Parent/Carer,

I am writing to you to invite you to stand for election as a parent governor or to nominate another parent to do so. We currently have two vacancies and the term of office is four years.

The role of the governing body

The governing body is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The body is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The governing body works together to:

- Develop a vision and strategy for the school
- Oversee financial performance and make sure money is well spent
- Hold the headteacher to account for the educational performance of the school
- Engage with pupils, staff, parents and the wider school community to understand their views

The role of a parent governor

As a parent governor, you'll work with the body to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the body is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the governing body delivers effective governance

Expectations of governors

The role of the governing body is to support the strategic leadership of the schools. As a governor, you will be expected to:

- Attend meetings in person, typically during the afternoon.
- Maintain confidentiality – there will be many discussions that are confidential that you will not be able to share with family and friends.

- Commit to training – training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training. Much of this is now taking place virtually or through e-learning.
- Visit the school – school governors are required to visit the school at pre-arranged times to carry out work relating to their role and write reports of visit.
- IT skills – Governors are required to be able to access email systems, virtual platforms and cloud storage for documents and meetings. Access to a computer or tablet will be required.

Who can stand for election?

To be able to volunteer, you need to be a parent, carer (or someone who has parental responsibility) for a child at the school. You do not need any specific qualifications. The enclosed sheet summarises the circumstances under which someone cannot serve as a parent governor.

We would welcome anyone who feels that they have the skills and commitment to support the body to apply. You do not need to have any experience of working in education or previous governance experience.

How to apply

If you would like to apply, please complete the nomination form and return it to Robin Hayes by Friday 18th September at 9am. This should be returned to the school office and marked for his attention, the office has envelopes you can use. If you cannot print the form, the school office has copies available. If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers and instructions will be sent to all parents and carers.

I would be more than happy to discuss the role further or arrange for either our Chair or Vice-Chair of governors to speak with you for further information if required.

Yours faithfully,



Robin Hayes
Headteacher (acting as Returning Officer)

Election of Parent Governors

Name:

Address:

Child Name and Year group:

Please tick

☐

I declare that I have a child on roll at the school and am eligible and willing to serve as a parent governor for a term of 4 years.

☐

I declare that I have read and understood the disqualification criteria.

☐

I understand that the post requires me to hold a DBS certificate.

Signature:

Statement for Inclusion on ballot paper:

Experience and Personal Skills: Please give details of any experience (including voluntary or community work), skills, abilities and interests which you feel will help you as a school governor.

Appendix 3 - Summary of eligibility and disqualifications to serve as a maintained school parent governor

A governor must be aged 18 or over at the time of their election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if they:

- are employed at the school for more than 500 hours in any 12 consecutive months;
- are an elected member of the Local Authority.

A person is disqualified from holding or continuing to hold office as a governor or associate member if they:

- are a registered pupil at the school;
- have failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;
- have been disqualified for failing to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- have had their estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- are subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- are subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which they were responsible; or to which they were privy; or to which they contributed, or they facilitated by their conduct; or
- have been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- are included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);

- are subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- are subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- are barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- are disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- are disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- are disqualified from registration under Part 3 of the Childcare Act 2006;
- have been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- have been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- have been convicted of any offence at any time and received a prison sentence of 5 years or more;
- have been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- have refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate.

A person is disqualified from election or appointment as a parent governor if they are an elected member of the LA or if they work at the school for more than 500 hours in any school year.

Full details of the Regulations covering the disqualification criteria can be found in [The School Governance \(Constitution\) \(England\) Regulations 2012, Schedule 4.](#)