



Monday 29<sup>th</sup> September 2025

Dear Parents/Carers,

## **Parents' Evening** **Wednesday 8<sup>th</sup> October 2025 3.30pm – 7pm**

The forthcoming Parents' Evening is a chance for you to learn how your child has settled this year, about their academic performance and any targets for the year ahead. 10 minute appointment slots can be booked via our Parents' Evening module on SCOPAY, which many of you already use to make online payments to the school.

Next time you log on to SCOPAY, you will see a new link to the Parents' Evening.



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All you need to do is select your child's name (the system will show multiple names if you have more than one child in school) and a list of available appointments will be displayed against your child's class. Just book the time slot you need and confirmation will be sent to your registered email address.

If you currently do not have access to SCOPAY and you would like to register in advance of the system going live, please contact the office and they will give you an online code to enable you to sign up. Booking opens at 6pm this evening and closes next Tuesday 7<sup>th</sup> October at 4:00 pm. You will not be able to select times that are unavailable or already booked. In the unlikely event that all slots are taken please contact the school office and the teacher will arrange to see you at a mutually convenient time.

If you experience any difficulties, please contact the school office.

Yours sincerely,

Robin Hayes  
**Headteacher**



Achieving  
**Healthy High 5**



**Bridge**  
Education Trust  
Southampton



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