



Accessibility Plan – September 2017-September 2020

Improving the physical environment of schools to enable disabled pupils to take better advantage of education, benefits, facilities and services provided.

Target	Strategies	Time-scale	Responsibility	Success criteria
The school to continue to be aware of the access needs of disabled pupils, staff, governors, parent/carers and visitors	To create access plans where required Be aware of staff, governors and parents access needs and meet as appropriate Through questions, discussions and newsletter find out the access needs of parents/carers Consider access needs during recruitment process	Immediate / as required Induction and on-going support if required	SENCO Headteacher	All staff aware of pupils needs All staff and governors feel confident their needs are met Parents have full access to all school activities Access issues do not influence recruitment and retention issues
Layout of school to allow access for all pupils to all areas	Consider needs of disabled pupils, parents/carers or visitors when considering any redesign	As required	Headteacher/ Governors/ Site Manager/ School Surveyor	Re-designed buildings are usable by all
Continue to maintain site so it is suitable for visually impaired people	Yellow paint to be maintained/ repainted. Specialist Teacher to audit school site.	On going	Site manager	Visually impaired people feel safe in school grounds
Ensure all disabled pupils can be safely evacuated	Put in place Personal Emergency Evacuation Plan (PEEP) for all pupils with difficulties Develop a system to ensure all staff are aware of their responsibilities	As required Each Sept	Business Manager	All disabled pupils and staff working alongside are safe in the event of a fire
Ensure accessibility of access to IT equipment	Alternative equipment in place to ensure access to all hardware including hall Liaise with VI/HI on information with regard to the visual impaired	On-going and as required Software may be required as required	ICT Leaders	Hardware and software available to meet the needs of children as appropriate



	and hearing impaired pupils			
Ensure hearing equipment in classrooms to support hearing impaired	Seek support from LA hearing impaired specialist teachers on the appropriate equipment	Ongoing	LA hearing impairment teachers	All children have access to the equipment
All fire escape routes are suitable for all	Make sure all areas of school can have wheelchair access Visual checks to be carried out	On-going and as required and as appropriate	Business Manager Site Manager	All disabled staff, pupils and visitors are safe and independent
Disability friendly playground apparatus is installed	As part of school 'Playground Project', invest in apparatus accessible to children with disabilities. Work to be completed alongside Learning Leaders to ensure pupil voice.	Ongoing	Deputy Headteacher	Children with disabilities enjoy school playtimes, with equipment and physical apparatus they can use
<i>Increasing the extent to which disabled pupils can participate in the curriculum.</i>				
Target	Strategies	Time-scale	Responsibility	Success criteria
Increase confidence of all staff in differentiating the curriculum	Be aware of staff training needs on curriculum access Assign CPD for learning differences, differentiation and recording methods Online learning modules used if required	On-going and as required	SENCO	Raised staff confidence in strategies for differentiation and increased pupil participation
Ensure classroom support staff have specific training on disability issues	Be aware of staff training needs Staff access appropriate CPD Online learning modules if required	As required	SENCO	Raised confidence of support staff
Ensure all staff are aware of disabled children's curriculum	Set up a system of individual access plans for disabled pupils when	As required	SENCO	All staff aware of individuals needs



access	required Information sharing with all agencies involved with child			
Use ICT software to support learning for children.	Make sure software installed where needed	As required	ICT Team	Wider use of SEN resources in classrooms
All educational visits to be accessible to all with reasonable adjustments made	Develop guidance for staff on making trips accessible Ensure each new venue is vetted for appropriateness	As required	Headteacher	All pupils in school able to access all educational visits (with reasonable adjustments) and take part in a range of activities
Continue to ensure PE curriculum is accessible to all	Continue to gather information on accessible PE and disability sports Seek disabled sports people to come into school	As required	External PE provider SENCO	All to have access to PE and be able to excel
<i>Improving the availability of accessible information to disabled pupils</i>				
Review information to parents/carers to ensure it is accessible.	Provide information and letters in clear print in "simple" English School office will support and help parents to access information and complete school forms Ensure website and all document accessible via the school website can be accessed by the visually impaired.	On-going & Current	School Office Website team All staff producing written communications	All parents receive information in a form that they can access All parents understand what are the headlines of the school information
Improve the delivery of information in writing in an appropriate format	Provide suitably enlarged, clear print for pupils with a visual impairment	As required	School Office	Excellent communication
Inclusion documentation (e.g. PEPs, pupil voice questionnaires etc.) information	Develop child friendly Learning Plan formats and questionnaires	On-going	SENCO	Staff more aware of pupils preferred method of communications Pupil's voice



to be as accessible as possible				communicated
Provide information in other formats for pupils and parents who may have difficulty with hearing or language problems	Access to translators, sign language interpreters to be considered and offered if possible	As required	School Office	Pupils and/or parents feel supported and included
Provide information in simple language, symbols, large print for prospective pupils or prospective parents/carers who may have difficulty with standard form of printed information	Ensure website is fully compliant with requirement for access by person with visual impairment. Ensure Prospectus is available via the school website.	Immediate and ongoing	Office Website team	All can access information about the school